FINAL

WA-BC Executive Committee

Conference Call Minutes

**Date:** May 26, 2016

**Time**: 9:00 AM

**Call in information:** International toll-free: 1-866-305-2467

**Passcode:** 260646

**Host passcode**: 2606468

**Participants**:

Tamara Knudson (VP)

Brittany Jenewein (Communications Officer)

Orlay Johnson (Student Subunit Rep)

Erin Rechisky (Secretary)

Alix Blake (Pres Elect)

Katrina Cook (BC Student Subunit Pres)

**Regrets**:

Mark LaRiviere (Pres)

Martina Beck (Treasurer)

Matt Klungle (Past-Pres)

UW Student Subunit Pres

1. **Determination of Quorum:** Quorum determined
2. **Approve Agenda**: Agenda approved
3. **Approve Minutes:** not done
4. **Report on Recruitment of new Excom members**
	1. Only 1 candidate for VP Gabe Temple (WDFW- Ellensburg)
	2. What do we do about ballot? List candidate and write-in?
5. **Officer Reports**

**President’s report (Mark LaRiviere):**

* 1. 2016 Best student paper award- no report

**President-Elect’s report (Alix Blake):**

* 1. 2016 AGM-133 registrations, 13 posters, 63 talks, 3 plenary talks, 7 student volunteers, and 2 continuing education sesssions
	2. 2016 AGM Finances- Chapter made ~$6k after bills from the conference were paid. Food was $300-400 over budget, and AV expense was over because things added during the meeting.
	3. Overall a successful meeting
	4. Annual retreat- Sept or October. Alix will send a doodle poll.

**Vice-President’s report (Tamara Knudson):**

* 1. 2017 AGM
		1. The Society for Freshwater Science (formerly NABS) are interested in co-convening with WA-BC in 2017.
		2. Likely that hotel can accommodate both groups. 40-80 in addition to WA-BC AFS.
		3. Hotel will send marketing material for AGM website
		4. Website needs to be set up. Tamara e-mailed Brian, but no response. She will follow up with Brian to get website going.
	2. Tamara checked into box for chapter mail. She can set up a PO Box in Spokane, only 2 minutes from her house.
		1. $20-$86/3 months depending on size. $70 for 12 months for smallest if paid up front. How long? 1 year?
		2. Check with Mark on mail size. Probably just envelopes, bills, nothing big. Agreed that smallest is likely sufficient.

**Past-President’s report (Matt Klungle):** no report

**Treasurer’s report (Martina Beck):** no report

1. Account balances

**Secretary’s report (Erin Rechisky):**

1. Multiple minutes need to be approved. Erin will send them out after her computer hard drive is recovered.
2. Erin suggested she coordinate with Society for Freshwater Science trade show organizer
3. Tamara will ask who to coordinate with.
4. Tamara: 15-20 tradeshow tables available at the venue

**Communication Officer’s report (Brittany Jenewein):**

1. Newsletter will be out on Friday (May 27th) or Sunday (May 29th)
2. AGM report
3. Planning for next AGM
4. ER to send link to salmon disease (HSMI) story to Brittany on Facebook page
5. Election survey? Brittany gone until late June, can the survey wait until then? Brittany will contact Mark, Alix and Tamara to discuss.

**Student Representative’s report (Orlay Johnson):**

1. UW still trying to find faculty rep, and UW needs new student President. There will be a UW election at the end of the month (Joelle Blais graduated).
2. Orlay trying to organize student subunit presidents retreat in the fall
3. 2-3 students are interested in submitting articles on research for Chapter newsletters
4. Bellingham still trying to establish subunit
5. Include Bryan Witte and/or Paul Spruell (EWU) on calls

**Student Sub-Unit reports:**

1. **Katrina Cook (BC subunit):** 2 p from UVic skype in to meetings, SFU join via skype as well.
2. **UW Pres:** not on call
3. **New and Old Business**
4. Western Division ExCom student representative position available- add to newsletter?
5. Endowment fund student scholarship subcommittee
6. Summer schedules- change monthly call time? Alix will send doodle poll next week.

**Adjourn:** Call adjourned at 9:45 AM.

**Next meeting:** TBD