DRAFT

WA-BC Executive Committee

Conference Call Minutes

**Date:** March 24, 2016

**Time**: 9:00 AM

**Call in information:** International toll-free: 1-866-206-2831

**Passcode:** \*7772519

**Host**: \*9720

**Participants**:

Alix Blake (Pres-Elect)

Tamara Knudson (VP)

Martina Beck (Treasurer)

Brittany Jenewein (Communications Officer)

Katrina Cook (BC Student Subunit Pres)

Matt Klungle (Past-Pres)

**Regrets**:

Mark LaRiviere (Pres)

Orlay Johnson (Student Subunit Rep)

Erin Rechisky (Secretary)

Joelle Blais (UW Student Subunit Pres)

1. **Determination of Quorum:** Quorum determined
2. **Approve Agenda**: Agenda approved
3. **Approve Minutes:** Erin not on call; Jan and Feb minutes not approved
4. **Officer Reports**

**President’s report (Mark LaRiviere):** not on call

**President-Elect’s report (Alix Blake):**

* 2016 AGM update
	+ Conference is ready to go. Still need to meet with the volunteers.
	+ Over 100 registered for the AGM currently
	+ AGM will cost approximately $25,000

**Vice-President’s report (Tamara Knudson):**

* 2017 AGM update; location and venue
	+ April 10-13th
	+ Hotel RL is the leading choice
	+ Need a flyer – 120 copies
	+ Potential partners – Pink and Chum, Ecological restoration (BC group), SFS, Wildlife, NW Science Group

**Past-President’s report (Matt Klungle):**

* Will bring awards (2 will be shipped and 1 will be awarded)

**Treasurer’s report (Martina Beck)**

* Tax filing needs to be completed – will send to Mark for filing/submittal
* Mark should have all the information (log-in access, name badge, drink tickets, etc.), printer

**Secretary’s report (Erin Rechisky):** Not on the call, at the WD Meeting in Reno

**Communication Officer’s report (Brittany Jenewein):**

* Has printed programs
* Got auction items from Katrina (will get values from Katrina – for border crossing)
* Will print out a flyer for the student mentor/mixer
* Scholarship notification – could we advertise at the meeting?
* Will print out posters for spawning run

**Student Representative’s report (Orlay Johnson): Not on call, but e-mailed report:**

* Student travel award winners have been notified and told how to submit info to Martina.
* Also encouraged to bring auction items, including brownies or other food items.
* Need to write up brochure for mentor/student event for the registration table.
1. **Student Sub-Unit reports:**

**Katrina Cook UBC:**

* Silent auction – substantial donation but nothing to put on the table – it is a PDF
* HTI
* UVic subunit event that was well attended

**Joelle Blais UW**- not on call

1. **New and Old Business**
* Requests for funding ($1500) – will review once we review budget
1. AFS Education Section Skinner Fund
2. WD Student Colloquium
3. Salish Sea Symposium at the U of Washington
4. **Attendees for the AGM:** Alix, Matt, Tamara, Brittany, Joelle, Mark, Orlay

**Adjourn:** Call adjourned at ~10:00 AM.

**Next meeting:** April 28, 2016, 9:00 AM (4th Thursday of the month)